



## **Call for Proposal:** **Courier Services for Friedrich Naumann Foundation for Freedom South Asia**

### **Background:**

The Friedrich Naumann Foundation for Freedom (FNF) is a German foundation dedicated to advancing the principles of liberal democracy, human rights, effective governance, economic freedom, and digital innovation.

### **Objective:**

The Regional Office of Friedrich Naumann Foundation for Freedom in New Delhi is inviting proposals from courier service vendors to establish a reliable and cost-efficient partnership for fulfilling our courier requirements. We seek comprehensive courier services for both PAN-India deliveries and specific international destinations.

### **Requirements for PAN-India Deliveries:**

1. **Weight-based Pricing:** Present a detailed rate chart with pricing per kilogram for varying weight categories.
2. **Delivery Time Options:** Clearly outline delivery timeframes for standard and expedited shipping services.
3. **Insurance Options:** Specify any supplementary costs associated with package insurance, if provided.
4. **Tracking Facility:** Ensure real-time tracking availability for all shipments, including relevant charges, if applicable.
5. **Pickup Service:** Detail the availability of pickup services and associated fees, if any.

### **Specific International Destinations:**

Kindly provide shipping rates for the following countries:

Canada, USA, Belgium, Denmark, France, Germany, Italy, Liechtenstein, Luxembourg, Maldives, Poland, Netherlands, Switzerland, Vatican City, U.K, New Zealand, Bulgaria, Czech Republic, Puerto Rico, Slovakia, Finland, Greece, Hungary, Israel, Mexico, Portugal, Romania, Saudi Arabia, Mauritius, Russia, South Africa, Bhutan, Nepal, Sri Lanka, Singapore, UAE, Thailand, Philippines, Bahrain, Hong Kong, Indonesia, Kuwait, Malaysia, Pakistan, Brunei, Qatar, Yemen, Macau, South Korea, Taiwan, Japan, Laos, Cambodia, China, Cyprus, Egypt, Jordan, Myanmar, Oman, Syria, Vietnam.

### **Requirements for International Destinations:**

1. **Weight-based Pricing:** Provide a comprehensive breakdown of costs per kilogram across various weight categories.
2. **Delivery Timeframes:** Furnish estimated delivery times for each destination country.
3. **Tracking and Insurance:** Confirm the availability of tracking and insurance options for international shipments, outlining corresponding charges.
4. **Customs and Duties:** Disclose any extra fees related to customs clearance or duties for each respective country.



**FRIEDRICH NAUMANN  
FOUNDATION** For Freedom.

South Asia

**Submission Guidelines:**

Interested courier service vendors are requested to submit a detailed proposal that addresses the aforementioned requirements for PAN-India and international deliveries. The proposal should also include the vendor's profile, experience, and an overview of their capabilities.

**Proposal Deadline:** 24<sup>th</sup> September 2023.

**Submission Address:**

All proposals should be sent electronically to [Kajal.Mourya@freiheit.org](mailto:Kajal.Mourya@freiheit.org) and [India@freiheit.org](mailto:India@freiheit.org)

We look forward to partnering with a capable and cost-effective courier service provider to ensure the seamless and reliable delivery of packages and documents in line with the Friedrich Naumann Foundation's mission and values.

For any inquiries or clarifications, please contact us at:

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